

LAW ENFORCEMENT/EMERGENCY MANAGEMENT COMMITTEE MINUTES

DATE: 03/28/25

Call to Order: Meeting called to order by Supervisor Morris at 8:32 a.m.

Roll Call: Members of the committee present were: Dwayne Morris, Brandon White, Mary Roberts, Karl Zarling (Teams)

Others present were: Undersheriff Jerry Haferman Corporation, Chief Deputy Donald Hunter, Sheriff Travis Maze, Corporation Counsel Danielle Thompson, County Administrator Michael Luckey (Teams)

Absent: David Drayna

Certification of Compliance with open meetings law: Corporation Counsel Danielle Thompson certified compliance with the open meetings law.

Approval of the agenda: The agenda was changed to move Discussion and approval of the Hazard Mitigation Plan update to before Communications so Emergency Management Director Tracy Hameau can leave. Agenda update approved.

Public Comment: Anita Martin spoke on the bird flu and how a mass casualty plan has not been made by Jefferson County yet.

Approval of the February 28, 2025, meeting minutes: A motion was made by Supervisor White, and seconded by Supervisor Roberts that the February 28, 2025, minutes be approved as printed. Motion carried.

Discussion and approval of the Hazard Mitigation Plan update

- Emergency Management Director Hameau informed the committee that this is just looking to have a motion to send the updated plan to the County Board for approval. A motion was made by Supervisor Zarling and seconded by Supervisor Roberts. Motion carried

Communications:

None

Grants - Update of ongoing or new grants:

- Sheriff Maze informed the committee that the speed and occupant restraint grants are currently running. 401 Citations have been issued with 738 traffic stops.
- The Jefferson County Sheriff's Office is being slotted to get the PSAP Grant for \$36,000 where the department must come up with \$3,600 and this will be used to update the radio system to communicate with the state once their update is completed.

Discussion and possible action on Sheriff's Office Mobile App

- Sheriff Maze spoke on this app would be to help the public and inmates get information on warrants, sex offenders, road closures, who is in jail, and put money on inmate jail accounts. The cost would be covered by the commissary fund so there would be no expense to the taxpayers.
- A motion was made by Supervisor Zarling and seconded by Supervisor White to approve of the purchase. Motion carried

Proclamation of Law Enforcement Memorial Day – May 14, 2025

- A motion was made by Supervisor Roberts and seconded by Supervisor White to send this to the County Board. Motion carried.

Report from the Sheriff:

- Sheriff Maze informed the committee that a \$500 donation has been made from the Fort Wisconsin club to the K-9 unit.
- Currently for Patrol there are 23 fully trained, 2 in training, leaving patrol 7 short. Jail has 24 fully trained, 6 in training, 1 on military with 2 leaving in June, leaving the jail 1 person short. The department is 1 jail sergeant and 1 patrol sergeant short. Dispatch is 3 short however there is 1 starting at the end of march.
- There are 3 new deputies starting in the next couple of weeks with 7 in the background stage and 5 out of those 7 have prior experience.
- The Sheriff's Office is putting on active threat training for all county employees in April and May with another one in fall.
- There are new medical clearance guidelines for the jail so that the county cannot be held liable for certain things.

Update on Lateral Patrol Transfers

- Chief Deputy Hunter informed the committee that the department had 1 more deputy start this month so that filled 4 out of the 6 positions so we are still actively looking.

Review monthly bills and financial items (December-Final, January, February): – The committee approved the monthly recap reports for December 2025 bills in the amount of \$223,978.94, January 2025 bills in the amount of \$366,340.28 and February 2025 bills in the amount of \$349,162.22. A spreadsheet summarizing current bills was reviewed by the committee members.

Report on the budget:

- Chief Deputy Hunter spoke on how the department came in at \$1,997,326.11 under budget last year and as of February the budget is currently at 16.7 % so that is right in line where it is supposed to be.

Review monthly jail and patrol activity reports: Jail and patrol activity reports were available and reviewed.

Discussion and Possible action on approving jail assessment fund purchases:

- Bills were presented for dish washer lease (01/01/25-01/18/25) for \$128.56, dish washer lease (01/19/25--02/18/25) for \$221.41, dish washer lease (02/19/25-03/18/25) for \$221.41, and Jail inmate instruction for January and February for \$3,600.00 for a total of \$4,171.38.
- A bill for an update and replace the Livescan was presented for a total of \$10,025.00

The jail assessment balance at the end of February is \$208,494.49

Discussion on potential items for the next meeting agenda:

- Bird Flu Mass Casualty plan

Adjourn: A motion made by Supervisor White to adjourn at 9:59 a.m., was seconded by Supervisor Roberts. Motion carried.